

WEDDING RENTAL AGREEMENT

First Baptist Church

601 Main Street Bennington, VT 05201

Telephone: 802-442-2105

Pastor e-mail: fbpastor@sover.net

Office e-mail: fboffice@sover.net

Fee Schedule

Sanctuary:

Security Deposit \$200
Due at Wedding \$150

Chapel:

Security Deposit \$100
Due at Wedding \$100

Sexton Fee (*required-due at wedding*) \$50

Alternative Fees:

Clergy Fee (due at wedding) \$200

Organist Fee (due at wedding) \$150

Colgate Hall Reception Area \$20 an hour (includes kitchen with no stove use)

Stove Use Fee \$20

Sexton Reception Fee (*required-due at wedding*) \$100.00

To secure a date for your wedding a completed wedding rental agreement with the non-refundable security deposit is required. All weddings and wedding dates should have either preliminary approval of the church pastor or church office before the completed wedding rental agreement with the security deposit is sent. If a tentative reservation is made and the security deposit and completed wedding agreement form are not returned within two weeks of the date the reservation was made, the reservation will be cancelled.

The remainder of all fees is due before the wedding start time. Should the wedding date be cancelled, the security deposit will not be returned.

The basic wedding fee includes: 1.) use of the church for rehearsal and wedding, 2.) use of piano and/or organ, 3.) use of restroom facilities, 4.) use of the lounge as a changing room, 5.) set up before the wedding and cleanup after the wedding by the church sexton.

If the church is returned to the same condition as before the wedding, no additional charges will apply. The church does have to right to charge additional fees if damages occur to the church property from members of the wedding party or their guests.

Security Deposit Checks, and room use checks are made payable to the "First Baptist Church". Checks made to the pastor, organist, or sexton are made out to that individual.

A Few Guidelines:

No alcohol is permitted on the premises.

Rice, birdseed, and confetti are not permitted.

The church is a smoke free facility.

The church is not responsible for lost items.

(You may call the church to enquire about missing items that may have been turned in.)

Behavior appropriate to a church setting will be appreciated.

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Bride's name: _____

Address: _____

Phone: _____ Email: _____

Groom's name: _____

Address: _____

Phone: _____ Email: _____

Contact name (if different from Groom or Bride): _____

Address: _____

Phone: _____ Email: _____

Wedding date: _____ Time: _____

Rehearsal date: _____ Time: _____

Number of guests: _____

Please check all that apply

Sanctuary Fee

Chapel Fee

Alternative Fees:

Pastor Fee

Organist Fee

Colgate Hall w/out stove

Colgate Hall w/ stove

A \$50.00 Sexton's fee will due at the wedding. If the use of Colgate Hall is reserved, the Sexton's Fee is \$100.00. Sexton's checks are payable to "John Harwood".

I have a received a copy of the Wedding Rental Agreement and agree to the terms and conditions contained therein.

SIGNED: _____

Date: _____